

THE COLLEGE/UNIVERSITY OF THE BAHAMAS
REQUEST TO REPEAT A FAILED COURSE

Students may repeat courses they have failed; however, a student who fails a course three times must submit a REQUEST TO REPEAT A FAILED COURSE form to the relevant Academic Dean/Executive Director through the Chair/Academic Head. Before attempting the course for the fourth time, the student may be required to take and pass the course prerequisite, complete remedial work or engage in peer tutoring or supplemental instruction. The series of repeats and grades will be retained on the student's academic record (transcript).

Name of Student: _____ ID #: _____
Please Print

Status (check one): Freshman Sophomore Junior Senior

Mailing Address: _____

Telephone: _____ E-mail: _____

Course Title: _____

Course Abbreviation/Number: _____ Number of Credits: _____

Semesters/Sessions Course Taken: _____

Course Fulfills (check one): Major Area General Education Elective requirement

Signature of Student

Date

FOR OFFICIAL USE ONLY

Request Approved with No Requirements

Request Approved Upon Successful Completion of (check all that apply):

Course Prerequisite Remedial Work Peer Tutoring Supplemental Instruction

Other (specify): _____

Name/Signature, Chair/Academic Head

Date

Name/Signature, Academic Dean/Executive Director

Date

FOR STUDENT AFFAIRS USE ONLY

Semester/Session Course Repeated: _____

Signature, Director of Records

Date