

**THE COLLEGE OF THE BAHAMAS
CHANGE OF TEXTBOOK FORM**

SCHOOL:

DEPARTMENT:

COURSE ABBREVIATION AND NUMBER:

COURSE TITLE:

	Current Text	Proposed New Text
Author (s)		
Title		
Edition		
Publisher		
Year Published		

NUMBER OF CURRENT TEXTS AVAILABLE IN CAMPUS BOOKSTORE:

RATIONALE FOR CHANGE (Check all that apply):

- Adoption of new edition of current text
- Current text no longer in print
- Current text is out of date
- Scope of current text no longer consistent with course content
- Current text has content grammatical errors
- New text is more student friendly
- New text contains more worked examples and problems
- New text is less expensive than current text

ADDITIONAL REASONS FOR CHANGE (If applicable):

APPROVED: Department Head: _____ Date: _____

Chair of School: _____ Date: _____

Academic Dean: _____ Date: _____

RATIFIED: Academic Board: _____ Date: _____

NOTE:

1. A detailed course outline must be attached. This must include course objectives, list of topics covered, prescribed textbooks, reading list, method of assessment and external examinations which are prepared for in this course.
2. The course outline must be suitable for distribution to students.
3. An electronic copy of the course outline must be forwarded to the Office of Academic Affairs.